

## AGREEMENT AND UNDERTAKING

**BETWEEN:**

**Dr. Lisa Kopp, ND**  
("Dr. Kopp")

- And -

Erika Ringseis  
("Complaints Director")

**WHEREAS:**

- A. The College of Naturopathic Doctors of Alberta ("College") is a body incorporated pursuant to the *Health Professions Act*, R.S.A. 2000, c. H-7 ("HPA"). The College is charged with the responsibility of protecting the public from unethical, unskilled or unsafe practice.
- B. Dr. Kopp was a regulated member within the meaning of the *HPA* at all material times, and more particularly, was registered with College at the time of the complaint.
- C. On July 21, 2021, the College received a complaint from [REDACTED] which made a number of allegations against Dr. Kopp (the "Complaint").
- D. The Complaints Director notified Dr. Kopp of the Complaint and that the matter was being referred for investigation in accordance with s. 55(2)(d) of the *HPA*.
- E. On August 28, 2021, Dr. Kopp issued a letter to the College in response to the Complaint.
- F. An investigation into the Complaint was conducted by a CNDA Complaints Investigator.
- G. Dr. Kopp agrees that she is accountable for maintaining records as required by the Standards of Practice and for ensuring that assessment and documentation of clinical encounters are in accordance with the pertinent Standards of Practice. Dr. Kopp also agrees that she is responsible for practicing within a naturopathic doctor's authorized scope of practice.
- H. Dr. Kopp and the Complaints Director have agreed to resolve the Complaint without proceeding to a Disciplinary Hearing under the authority of s. 55(2)(a.1) of the *HPA*.

**THE PARTIES HEREBY AGREE TO THE FOLLOWING:**

- 1. Dr. Kopp shall, within six (6) months of the date on which Dr. Kopp signs the Agreement and Undertaking, pay in full costs of the investigation and complaint process in the amount of \$1,000.00.

2. Dr. Kopp shall complete, at her own cost, a record-keeping course approved by the Complaints Director. Dr. Kopp shall select a record-keeping course and provide the details of the course to the Complaints Director for approval. Dr. Kopp shall provide the Complaints Director with documentation confirming successful completion of the course within six (6) months of the date on which Dr. Kopp signs this Agreement and Undertaking. If the approved course becomes unavailable, an equivalent course may be substituted where approved in advance in writing by the Complaints Director.
3. Dr. Kopp shall read the College's Code of Ethics and Standards of Practice and reflect on their requirements for her practice. These documents are available on the College's website <https://www.cnda.net/>. Dr. Kopp shall provide a signed written declaration to the Complaints Director confirming her review of these documents within three (3) months of the date on which Dr. Kopp signs this Agreement and Undertaking.
4. Provided that Dr. Kopp complies with the terms of this Agreement and Undertaking and successfully completes the requirements outlined in paragraphs 1-3 within the specified time frame, the Complaint shall be considered resolved and the Complaints Director will not refer the Complaint to a hearing.
5. Should Dr. Kopp be unable to comply with any of the deadlines identified above, Dr. Kopp may request an extension. The request for an extension must be submitted in writing to the Complaints Director, prior to the deadline, and state a valid reason for requesting the extension and state a reasonable timeframe for completion. The Complaints Director shall, in her sole discretion, determine whether a time extension is accepted. Dr. Kopp will be notified by the Complaints Director, in writing, if the extension has been granted.
6. The College may publish the information related to this Agreement and Undertaking in the College's Annual Report, on the College's website, or other College publications.
7. Should the College receive an inquiry from any member of the public regarding Dr. Kopp's complaint history, the College will be at liberty to provide a copy of this Agreement and Undertaking.
8. Should the College receive an inquiry from another regulatory body regarding Dr. Kopp's complaint history, or should the College become aware that Dr. Kopp is seeking registration with another regulatory body, the College will be at liberty to provide a copy of this Agreement and Undertaking.
9. Dr. Kopp acknowledges that if a further complaint is received by the College after the date of this Agreement and Undertaking, and that complaint results in a hearing before a Hearing Tribunal with a finding of unprofessional conduct, that the circumstances surrounding the Complaint and this Agreement and Undertaking may be considered by

the Hearing Tribunal for the purposes of determining penalty, regardless of the passage of time.

10. Notwithstanding paragraph 4, if Dr. Kopp fails to comply with the terms of this Agreement and Undertaking, the Complaints Director may proceed to refer the Complaint to a Hearing Tribunal pursuant to Part 4 of the *HPA*, notwithstanding non-adherence to any time limit set out in the *HPA*.

I, Lisa Kopp, acknowledge that I have had the opportunity to consult with legal counsel. I hereby acknowledge that I voluntarily enter into this Agreement and Undertaking, and I understand that the successful completion of the Agreement and Undertaking will constitute a full and complete resolution of the complaint.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dr. Lisa Kopp, ND

**College of Naturopathic Doctors of  
Alberta**

Dec. 30, 2022  
Date

Per: 

Erika Ringseis, Complaints Director

the Hearing Tribunal for the purposes of determining penalty, regardless of the passage of time.

10. Notwithstanding paragraph 4, if Dr. Kopp fails to comply with the terms of this Agreement and Undertaking, the Complaints Director may proceed to refer the Complaint to a Hearing Tribunal pursuant to Part 4 of the *HPA*, notwithstanding non-adherence to any time limit set out in the *HPA*.

I, Lisa Kopp, acknowledge that I have had the opportunity to consult with legal counsel. I hereby acknowledge that I voluntarily enter into this Agreement and Undertaking, and I understand that the successful completion of the Agreement and Undertaking will constitute a full and complete resolution of the complaint.

Dec 27, 2022  
Date

  
Dr. Lisa Kopp, ND

**College of Naturopathic Doctors of  
Alberta**

\_\_\_\_\_  
Date

Per: \_\_\_\_\_  
**Complaints Director**